



S.J.P.N. Trust's

Hirasugar Institute of Technology

Nidasoshi – 591 236, Belagavi District, Karnataka, INDIA

Accredited at 'A' Grade by NAAC & Recognized Under Section 2(f) of UGC Act, 1956

Dr. S. C. Kamate Ph. D.
Principal

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Ref. No: NDS/HSIT/07/2019-20


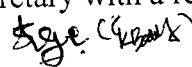
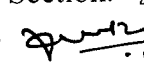
Date : 03-04-2019

C I R C U L A R

Account section is hereby informed to keep ready cheque book register/notes/cheques/vouchers of accounts for signature of Secretary on Saturday of every week 10.30AM to 1.30PM and President Signature on Monday of every week 4.30pm to 5.30pm. You are informed to follow this schedule for smooth transaction of accounts without any lapses.


3/4/19
Dr. S.C.Kamate
Principal

Copy to:

- 1) The President/Secretary with a request to make yourself available & co-operate. 
- 2) Account Section. 
- 3) O/S — 
- 4) Est.